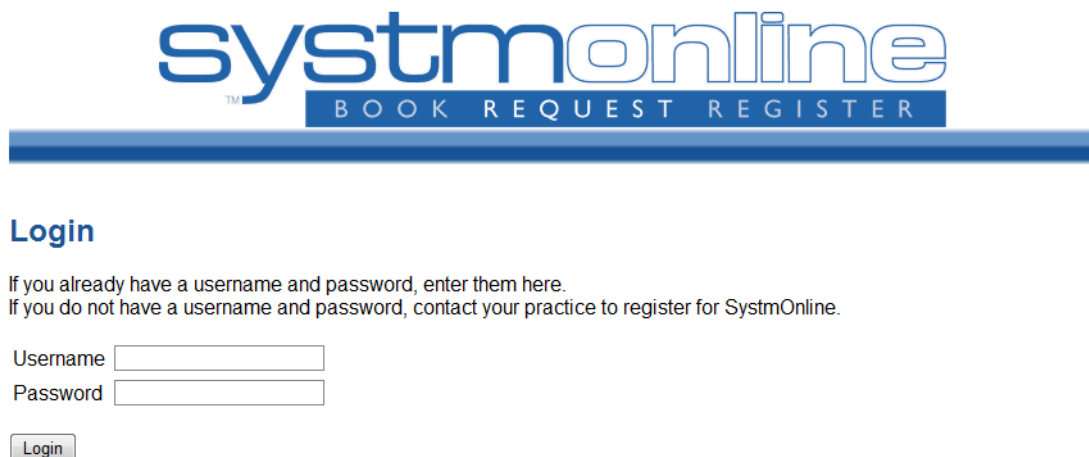


## SYSTMONLINE FOR BOOKING/CANCELLING ON LINE APPOINTMENTS, also for PRESCRIPTIONS AND TEST RESULTS AT THE ABINGDON

### Logging into SystmOnline

Go to the SystmOnline Website: <https://systmonline.tpp-uk.com/>

You will have been given a Username (ie jamestest0101925) and a password:-



The image shows the SystmOnline login page. At the top is the logo 'systmonline' in a stylized blue font, with 'BOOK REQUEST REGISTER' in white text on a blue rectangular background below it. Below the logo is a thick blue horizontal bar. Underneath this bar is the word 'Login' in blue. A paragraph of text follows: 'If you already have a username and password, enter them here. If you do not have a username and password, contact your practice to register for SystmOnline.' Below this text are two input fields: 'Username' and 'Password'. At the bottom left of the form is a 'Login' button.

### To Make an Appointment

Select the Book Appointment Tab at the top of the page:-



The image shows the navigation bar of the SystmOnline website. It features the 'systmonline' logo and 'BOOK REQUEST REGISTER' text at the top. Below this is a horizontal menu with six tabs: 'Home', 'Book Appointment', 'Future Appointments', 'Questionnaires', 'Help', and 'Logout'. The 'Book Appointment' tab is highlighted with a darker blue background.

Now check you make an appointment with the correct medical personnel before showing appointments in a given period :-

- You can only book one appointment per health care professional
- Please book with your Usual GP
- For health checks, warfarin monitoring (INR) and all vaccinations you need to book with one of our nurses, Amanda Afoa-Peterson or Mega Herriott. Please add a message to give details of what is required. - NB NO childhood immunisations done on Fridays and Saturdays. Cytology/smears can only be booked with Amanda.
- For health checks and blood pressure checks you should book with a nurse but you can also book with our health care assistant Nora Kammiri.
- For blood tests, which must first be authorised by your Usual GP, please book with our phlebotomist Valentina Frolova
- To avoid disappointment, please make sure that you have selected the appropriate health care professional, the doctors all have Dr in their title. The nurses cannot prescribe new medication or make referrals you need to see a doctor for this.
- WE ALWAYS KEEP BACK APPOINTMENTS FOR EMERGENCIES, IF YOU NEED TO SEE THE GP TODAY RING THE PRACTICE FIRST THING IN THE MORNING.

### **Book Appointment**

#### **Available Sessions**

Show sessions for period

Having selected the correct Clinician (Personnel) on the day and time you require, press the “View” button to see all the available slots:-

## Book Appointment

### Available Sessions

Show sessions for period 02/06/2017 - 16/06/2017

| Date                  | Earliest Time | Latest Time | Location                      | Clinician                        | Session Type | View Appointments                   |
|-----------------------|---------------|-------------|-------------------------------|----------------------------------|--------------|-------------------------------------|
| Monday 05 Jun 2017    | 09:45         | 09:45       | The Abingdon Medical Practice | Ms Megan Herriott (Female)       | Session      | <input type="button" value="View"/> |
| Monday 05 Jun 2017    | 09:05         | 09:05       | The Abingdon Medical Practice | Ms Valentina Frolova (Female)    | Session      | <input type="button" value="View"/> |
| Monday 05 Jun 2017    | 14:30         | 16:45       | The Abingdon Medical Practice | Ms Megan Herriott (Female)       | Session      | <input type="button" value="View"/> |
| Wednesday 07 Jun 2017 | 09:15         | 11:15       | The Abingdon Medical Practice | Ms Megan Herriott (Female)       | Session      | <input type="button" value="View"/> |
| Wednesday 07 Jun 2017 | 10:45         | 10:45       | The Abingdon Medical Practice | Ms Amanda Afoa-Peterson (Female) | Session      | <input type="button" value="View"/> |
| Wednesday 07 Jun 2017 | 14:15         | 14:30       | The Abingdon Medical Practice | Ms Amanda Afoa-Peterson (Female) | Session      | <input type="button" value="View"/> |

View available sessions on Monday 05 Jun 2017 from 05 Jun 2017 09:45 to 05 Jun 2017 09:45 at The Abingdon Medical Practice with Ms Megan Herriott (Female). Session type is Session

You can now book your appointment:-

## Available Appointments

This is a list of available appointment times.  
Choose a time for your appointment and click Book.

### Session for Ms Megan Herriott (Female) at The Abingdon Medical Practice on Monday 05 Jun 2017

| Slot Type | Start Time | End Time | Duration (minutes) | Book Appointment                    |
|-----------|------------|----------|--------------------|-------------------------------------|
| Routine   | 09:45      | 10:00    | 15                 | <input type="button" value="Book"/> |

Book appointment from 09:45 to 10:00 on 05 Jun 2017.  
Slot type is Routine. Duration is 15 minutes.

## To Cancel an Appointment

Select Future Appointments:-



|      |                  |                     |                |      |        |
|------|------------------|---------------------|----------------|------|--------|
| Home | Book Appointment | Future Appointments | Questionnaires | Help | Logout |
|------|------------------|---------------------|----------------|------|--------|

Now click on the Cancel button for the appointment you wish to cancel:-

## Future Appointments

This is a list of pending appointments.  
To cancel an appointment, click the Cancel Appointment button.

| Date        | Day      | Start Time | End Time | Location                      | Details                                | Print Details                          | Cancel Appointment                    |
|-------------|----------|------------|----------|-------------------------------|--|--|---------------------------------------|
| 15 Jun 2017 | Thursday | 10:15      | 10:30    | The Abingdon Medical Practice | Clinician: Dr Ciaran Kilduff - Routine | <input type="button" value="Details"/> | <input type="button" value="Cancel"/> |

...

## To Check your test results

Go to the Home page:-



Select Patient Record :-

### Home

[Appointments](#)  
[Medication](#)  
[Patient Record](#)  
[Messages](#)  
[Questionnaires](#)  
[Online Account Management](#)  
[Help](#)  
[Logout](#)

Select View Test Results:-

### Patient Record

[Home](#)  
[Patient Record](#)  
[Summary Patient Record](#)  
[Childhood Vaccinations](#)  
[View Test Results](#)  
[Record Audit](#)

You can now select a time period and press the “View” button for the results and GP comments:-

## Test Results

This page allows you to view your test results after they have been processed by The Abingdon Medical Practice.

Show results between   
and

| Date        | Result Type | Details       | View Result                         |
|-------------|-------------|---------------|-------------------------------------|
| 04 May 2017 | Pathology   | Urine culture | <input type="button" value="View"/> |
| 09 May 2017 | Radiology   | Chest XR      | <input type="button" value="View"/> |

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## To Get Repeat Medication or change your Pharmacy

Go to the Home page:-



Now select Medication:-

### Home

[Appointments](#)  
[Medication](#)  
[Patient Record](#)  
[Messages](#)  
[Questionnaires](#)  
[Online Account Management](#)  
[Help](#)  
[Logout](#)

You can now select medication to request repeats or change your eprescribing Pharmacy. You can only request repeat medication, for a new prescription you will need to see your GP:-

### Medication

[Home](#)  
[Medication](#)  
[Outstanding Prescription Requests](#)  
[Change Pharmacy](#)

Just click in the box for the medication you wish to receive:-

### Medication

Tick the items you would like to order and press the 'Continue' button. You will then have the opportunity to review the order and add additional notes before it is sent. If the item you require is not listed then make a custom request using the 'Medication request notes' field.

Once your request has been submitted, a member of staff at the practice will process your request and issue the medication ready for collection.

☒ Request existing medication

#### Recent Medication

|                          | Drug   |
|--------------------------|--|
| <input type="checkbox"/> | <b>Daktacort 2%/1% cream (Janssen-Cilag Ltd)</b><br>60 gram - apply twice daily<br>Last Issued: 06 Mar 2017                      |
| <input type="checkbox"/> | <b>Absorbent perforated plastic film faced dressing 10cm x 10cm</b><br>50 dressing - use as directed<br>Last Issued: 13 Dec 2016 |

If you want to add a comment (not for a different or new medication) you can click on the customer request button before pressing the “Continue” button to send the request through to the surgery.

☐ Make custom request

**Medication request notes**

You can use this field to create a custom medication request using free text.

**Notes entered into this field may be visible to all staff at the practice**

**Please collect your prescriptions from Pestle & Mortar, 211-213 Kensington High Street, London, Greater London, W8 6BD.**

[Continue](#)

[Back](#)

[Help](#)

Note that if you have signed up for ePrescribing it tells you where to collect your prescription.